

**SVKM's Narsee Monjee Institute of Management Studies (NMIMS)**  
**Balwant Sheth School of Architecture**  
**Master of Architecture**  
**IMPORTANT DATES (Phase-II)**

**Date: 18-Sep-18**

Sr.No	Activity	Date
1	Register online at <a href="http://www.nmims.edu">www.nmims.edu</a>	Wednesday, 19 <sup>th</sup> September 2018
2	Last date of registration	Monday, 24 <sup>th</sup> September 2018
3	Call letters for Personal Interview will be available on website <a href="http://www.nmims.edu">www.nmims.edu</a> at 5.00 p.m.	Tuesday, 25 <sup>th</sup> September, 2018
4	Conduct of Personal Interview	Wednesday, 26 <sup>th</sup> September, 2018
5	Merit List of candidates selected for admission on website <a href="http://www.nmims.edu">www.nmims.edu</a> at 5.00 p.m.	Thursday, 27 <sup>th</sup> September, 2018
6	Payment of Admission fees (Time: 11.00am to 4.00 pm)	28 <sup>th</sup> to 29 <sup>th</sup> September, 2018
7	Commencement of classes	Monday, 1 <sup>st</sup> October 2018
8	Closure of Admission	Wednesday, 17 <sup>th</sup> October 2018

Note: The Candidate must check his / her eligibility before applying for the course. Kindly check website [www.nmims.edu](http://www.nmims.edu) regularly for updates

**Refund Rules:** The Schedule of refund of fees will be as follows as per UGC rule December 2016:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days before the formally-notified last date of admission (on or before 1 <sup>st</sup> Oct 2018)
(2)	80%	Not more than 15 days after the formally-notified last date of admission (from 2 <sup>nd</sup> Oct 2018 to 1 <sup>st</sup> Nov 2018)
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission (2 <sup>nd</sup> Nov 2018 to 16 <sup>th</sup> Nov 2018)
(4)	00%	More than 30 days after formally-notified last date of admission (from 17 <sup>th</sup> Nov 2018 onwards)

In case of (1) in the table above, the deduction will be 10% of the aggregate fees as processing charges from the refundable amount. Aggregate fees is inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit.

Note: The above refund rules are subject to revision as per UGC notification (as applicable).

Candidates to refer Important Dates of the respective programme.

## SVKM's Narsee Monjee Institute of Management Studies

### Balwant Sheth School of Architecture Master of Architecture Information Handout

#### 1. **Program** : M.Arch

This Handout gives information about the Admission Procedure and Admission Test for 2 year Full Time M.Arch for the academic year 2018-19.

#### 2. **Eligibility Criteria** :

Minimum 50% aggregate marks in Bachelor of Architecture degree course or equivalent course recognized by the Council of Architecture.

##### **Note:**

- Candidates appearing for final year are not eligible to apply
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are not eligible to apply & register as per UGC guidelines.
- Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their Under-Graduation from overseas board/ Universities.
- Candidate above 30 years of age are not eligible to apply.

#### 3. **Duration** : 2 Years

#### 4. **Intake** : 20

#### 5. **Online Registration & Payment of Registration fee** :

##### 5.1 **Online registration:**

- Visit [www.nmims.edu](http://www.nmims.edu) for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet , important dates & also terms & condition given in online application form

##### 5.2 **Payment of registration fee:**

Register Online on website [www.nmims.edu](http://www.nmims.edu) & Pay registration fee of Rs 1800/- (Non refundable) (Please refer online registration for payment details.).

Forward below mentioned documents to:

To:  
NMIMS, Admission Department,  
V.L.Mehta Road,  
Vile Parle (West), Mumbai-400 056.

##### List of Documents

- Copy of duly filled up Online application form
  - Degree Marksheet & Certificate (attested photo copy for passed candidate)
- Candidate's application form will not be considered if they fail to submit the above mentioned document till 18<sup>th</sup> September 2018.

## 6. Selection Process :

- B.Arch score
- Personal Interview
- Portfolio of relevant works

## 7. Program Fee

Fees for Batch 2018-19 will be Rs. 7,00,000/- p.a (for information only).

## 8. Refund Rules: The Schedule of refund of fees will be as follows as per UGC rule December 2016:

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Note: The above refund rules are subject to revision as per UGC notification (as applicable).

Candidates to refer Important Dates of the respective programme.

## 9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.
- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person.
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited

- For cancellation of admission, Cancellation request letter & original fee receipt to be scanned and send by courier/post to Mumbai address as below :

To:  
NMIMS, Admission Department,  
V.L.Mehta Road,  
Vile Parle (West), Mumbai-400 056.

The cancellation form is made available on the website [www.nmims.edu](http://www.nmims.edu)

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All disputes under Mumbai jurisdiction only.