

SVKM's NMIMS University

Balwant Sheth School of Architecture

Master of Architecture (M.Arch.)

Information Handout

1. Program : M.Arch.

This Handout gives information about the Admission Procedure and Admission Test for 2 year Full Time M.Arch. for the academic year 2019-2020.

2. Eligibility Criteria :

Minimum 50% aggregate marks in Bachelor of Architecture degree course or equivalent course recognized by the Council of Architecture.

Note:

- Candidates appearing for final year are not eligible to apply
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are not eligible to apply & register as per UGC guidelines.
- Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their Under-Graduation from overseas board/ Universities.
- Candidate above 30 years of age are not eligible to apply.

3. Duration : 2 Years

4. Intake : 20

5. Online Registration & Payment of Registration fee :

5.1 Online registration:

- Visit www.nmims.edu for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet , important dates & also terms & condition given in online application form

5.2 Payment of registration fee:

Register Online on website www.nmims.edu & Pay registration fee of Rs 1,800/- (Non refundable) (Please refer online registration for payment details.).

Forward below mentioned documents to:

To:
Admissions Department,

SVKM's NMIMS University,
V. L. Mehta Road, Vile Parle (West),
Mumbai-400 056.

List of Documents

- Copy of duly filled up Online application form
- Degree Marksheet & Certificate (attested photo copy for passed candidate)
- Candidate's application form will not be considered if they fail to submit the above mentioned document till 5th July 2019.

6. Selection Process :

- B.Arch. score
- Personal Interview
- Portfolio of relevant works

7. Program Fee

Fees for Batch 2018-19: Rs. 5,50,000/- p.a (for information only).

Fees for the current year will be intimated at the time of admission.

8. Refund Rules: The Schedule of refund of fees will be as follows as per UGC rule October 2018:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission (on or before 15 th July 2019)
(2)	90%	Less than 15 days before the formally-notified last date of admission. (i.e. from 16 th July 2019 to 31 st July 2019)
(3)	80%	15 days or less after the formally-notified last date of admission (i.e from 1 st August 2019 to 15 th August 2019)
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission (i.e 16 th August 2019 to 30 th August 2019)
(5)	00%	More than 30 days after formally-notified last date of admission (i.e from 31 st August, 2019 onwards)

*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision as per UGC notification (as applicable).

Candidates to refer Important Dates of the respective programme.

9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website www.nmims.edu and there will be no separate mail sent. Kindly check website for regular updates.
- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person.
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited
- For cancellation of admission, Cancellation request letter & original fee receipt to be scanned and send by courier/post to Mumbai address as below :

To:
Admissions Department,
SVKM's NMIMS University,
V.L.Mehta Road, JVPD Scheme,
Vile Parle (West), Mumbai-400 056.

The cancellation form is made available on the website www.nmims.edu

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All disputes under Mumbai jurisdiction only.