

**SVKM's NMIMS University (Deemed-to-be)**

**Balwant Sheth School of Architecture**

**Transfer of admission in Second year / Third year / Fourth year for B.Arch. (Batch-2024)**

**IMPORTANT DATES**

Sr.No.	Activity	Date
1	Registration - Start date	Monday, 18 <sup>th</sup> December 2023
2	Registration – Last date	Sunday, 16 <sup>th</sup> June 2024
3	Merit List of candidates selected for admission on website <a href="http://www.nmims.edu">www.nmims.edu</a> after 5.00 p.m.	Saturday, 29 <sup>th</sup> June 2024
4	Payment of Admission fees (Time: 11.00am to 4.00 pm)	30 <sup>th</sup> June 2024 to 6 <sup>th</sup> July 2024
5	Commencement of classes	Monday, 15 <sup>th</sup> July 2024
6	Closure of Admission	Wednesday, 31 <sup>st</sup> July 2024

Note: The Candidate must check his / her eligibility before applying for the course. Kindly check website [www.nmims.edu](http://www.nmims.edu) regularly for updates

**Refund Rules:** The Schedule of refund of fees will be as follows. If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission.
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision (as applicable).

Candidates to refer Important Dates of the respective programme.

# SVKM's NMIMS University

## Balwant Sheth School of Architecture

### Transfer of admission in Second year / Third year / Fourth year for B.Arch. (Batch-2024)

#### **Information Handout**

#### **1) Introduction:**

This Handout gives information about the transfer of admission in 2<sup>nd</sup> year / 3<sup>rd</sup> year / 4<sup>th</sup> year against vacant seats of Bachelor of Architecture (Batch-2024). Transfer of admission, only if vacant seats are available.

#### **2) Eligibility:**

- Candidate should be passed in all subjects of first year / second year / third year of B Arch program without any back-log.
- Candidate should have below mentioned documents / attested copy:
  - (a) (i) B. Arch. First year (Semester – 1 & 2) marksheets for Second year applicant.
  - (ii) B. Arch First & Second year (Semester- 1, 2, 3 & 4) marksheets for Third year applicant.
  - (iii) B. Arch First, Second & Third year (Semester- 1, 2, 3, 4, 5 & 6) marksheets for Fourth year applicant.
- (b) No Objection Certificate from previous college
- (c) No Objection Certificate from Council Architecture (COA)
- (d) SSC Marksheet & Passing certificate
- (e) HSC Marksheet & Passing certificate
- (f) NATA card
- (g) Leaving certificate
- (h) Migration Certificate (for outside Maharashtra state candidate only)
- (i) Transcript (for IB Board only)
- (j) AIU Certificate (for IB board only)
- (k) GAP certificate (if applicable)
- (l) Medical Fitness Certificate

#### **3) Registration:**

- Visit [www.nmims.edu](http://www.nmims.edu) for application copy format.

- Download application form and fill the same. Please read all the instructions carefully mentioned in instructions and important date.
- Forward above-mentioned required documents to,

To:  
 Admissions Department,  
 SVKM's NMIMS University,  
 V. L. Mehta Road, JVPD Scheme,  
 Vile Parle (West), Mumbai – 400 056.

#### 4) Selection Process:

- The Merit list will be prepared on the basis of the application data in terms of academic marks at the B. Arch. as follows:

Admission Year	Weightage
For Second year B Arch	First year B Arch Aggregate marks (Sem-1 & 2)
For Third year B Arch	First year to Second year B Arch Aggregate marks (Sem-1, 2, 3 & 4)
For Fourth year B Arch	First year to Third year B Arch Aggregate marks (Sem-1, 2, 3, 4, 5 & 6)

- The selection will be solely based on merit. In this regard, the decision of the NMIMS will be final and undisputable as also shall be binding on all concerned.
- Personal interview will be conducted before the merit process of each candidate. It is compulsory to attend the same. Failing which, the application will not be considered for further process. NMIMS reserves the right to cancel the application at any stage.

#### 5) Program Fees:

Fees for Batch-2023-24: Rs. 5,25,000/- per year (for information only)

**Fees for the current year will be intimated at the time of admission.**

#### 6) Refund Rules: The Schedule of refund of fees will be as follows.

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees	Point of time when notice of withdrawal of admission is served to HEI
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In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision (as applicable).

Candidates to refer Important Dates of the respective programme.

#### 7) Important Instructions:

- Candidates will have to apply to the NMIMS and should also apply separately to NATA for taking their aptitude test. For further details of the test visit [www.nata.in](http://www.nata.in) and [www.coa-india.org](http://www.coa-india.org)
- Merit list will be prepared on the basis of B Arch First year examination. Therefore, it is the sole responsibility of the candidate to ensure that correct marks are entered.
- If at any stage, it is found that a candidate does **not** satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect i.e B Arch First year examination or any other information, his/her admission to the course, even if selected, will stand cancelled and fees will be forfeited.
- Please see the important dates and preserve it as a guide. All announcements from the NMIMS will be through its web site [www.nmims.edu](http://www.nmims.edu) and no individual communication will be sent to the candidate.  
**Kindly check website for regular updates.**
- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.
- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason. Candidate has to upload cancellation form duly filled and

signed; fees paid receipt copy & cancelled cheque (personal account) to mentioned link:

<https://upload.nmims.edu/admission/cancellation/>

- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person.
  
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible, admission will be cancelled and fees will be forfeited
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only

**Contact Information:**

NMIMS Admission / Application related queries:

- (a) Toll Free No: 18001025138 or 022 4235 5555 – Monday to Saturday (Except public holidays)
- (b) For any support and assistance kindly send the query to [admissions.bssa@nmims.edu](mailto:admissions.bssa@nmims.edu)